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## Chapter PI 41

### ACCOMMODATION OF RELIGIOUS BELIEFS

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**PI 41.01 Authority.** This chapter is adopted under ss. 115.28 (31) and 227.11 (2) (a), Stats.

**History:** Cr. Register, November, 1992, No. 443, eff. 12-1-92.

**PI 41.02 Purpose.** This chapter establishes procedures for compliance with s. 115.28 (31), Stats., which provides for the reasonable accommodation of a pupil's sincerely held religious beliefs with regard to all examinations and other academic requirements.

**History:** Cr. Register, November, 1992, No. 443, eff. 12-1-92.

**PI 41.03 Definitions.** In this chapter:

(1) "Board" means school board as defined in s. 115.001 (7), Stats.

(2) "State superintendent" means the state superintendent of public instruction for the state of Wisconsin.

**History:** Cr. Register, November, 1992, No. 443, eff. 12-1-92.

**PI 41.04 Policies. (1)** Each board shall develop policies providing for the reasonable accommodation of a pupil's sincerely held religious beliefs with regard to all examinations and other academic requirements. The policies may be incorporated into the policies under s. PI 9.03 and shall provide for all of the following:

(a) Annual written notification to all pupils, the parent or guardian of minor pupils, and instructors of the rules and complaint process.

(b) A means by which a pupil or parent or guardian of a minor pupil can conveniently and confidentially notify the building principal or his or her designee of potential conflicts.

(c) A means by which a pupil is permitted to make up an examination or academic requirements at another time or by an alternative means without any prejudicial effect.

(d) A procedure for receiving and resolving complaints within each school district which may be incorporated into the complaint procedure specified under s. PI 9.04 or which contains the provisions specified in s. PI 41.05.

(2) The policies shall be adopted by the board following a public hearing or an opportunity for public commentary at a board meeting.

**History:** Cr. Register, November, 1992, No. 443, eff. 12-1-92.

**PI 41.05 Complaint procedure. (1)** A board which does not incorporate a complaint procedure under s. PI 9.04, shall provide for all of the following:

(a) Designation of an employee of the school district to receive complaints alleging violations of s. 115.28 (31), Stats.

(b) A procedure for receiving and resolving complaints under s. 115.28 (31), Stats., and this chapter, including a provision for written acknowledgement within 45 days of receipt of a written complaint and a determination of the complaint within 90 days of receipt of the written complaint unless the parties agree to an extension of time.

(c) Notice to a complainant of the right to appeal a negative determination by the school board to the state superintendent and of the procedures for making the complaint or appeal under ch. PI 9.

(2) The complainant may file a complaint with, or appeal directly to, the state superintendent if the board has not complied with the provisions of sub. (1) (b).

**History:** Cr. Register, November, 1992, No. 443, eff. 12-1-92.