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## Chapter BC 5

### COURSES OF INSTRUCTION

- |         |                                |         |                                 |
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**BC 5.01 Courses. (1)** Schools which provide instruction to students for barbering and cosmetology practitioner or manager licenses or specialty schools which provide instruction to students for aesthetician, electrologist or manicurist licenses shall develop curricula for instruction which are based on the applicable syllabus approved by the board. A school or specialty school shall not deviate from the hours listed for subjects in the appropriate syllabus included in this section.

**History:** Cr. Register, July, 1989, No. 403, eff. 8-1-89.

**BC 5.02 Practitioner license syllabus.** A syllabus for the practitioner license is shown below in Figure 5.02:

FIGURE 5.02

	SUBJECTS	THEORY HOURS	PRACTICAL HOURS
I.	Hygiene, grooming and personal development.	10	0
II.	Bacteriology, sterilization and sanitation.	20	20
III.	Tools, equipment and implements (identification and usage).	3	9
IV.	Haircutting, hair tapering (clipper-cuts), razor cutting, hairstyling, curling, thermal waving, finger-waving, roller setting, pin-curl placement, blow-drying, shampoos, scalp and hair treatments, conditioning, reconditioning, hair analysis, and care of hair-pieces, wigs and wefts.	150	450
V.	Hair straightening, hair relaxing, thermal hair straightening, blow-outs, permanents, hair coloring, tinting, bleaching and chemistry.	190	400
VI.	Shaving, beard and mustache shaping, trimming, superfluous hair removal, waxing, facials, facial massages, facial makeup, eyelashes, light therapy, basic principles of electricity, and introduction to electrology.	35	60
VII.	Manicuring, including nail enhancement.	10	25
VIII.	Anatomy and physiology of the hair, skin and nails and disorders of the hair, skin, scalp and nails.	50	0

IX.	Product knowledge, product use and sales, preparing and consulting with customer for services.	45	0
X.	Laws, rules, professional ethics and history of barbering and cosmetology.	18	0
XI.	Individual student needs, industry trends and electives (e.g. recordkeeping, mathematics, communications, human relations, public relations, first aid, etc.).  (Hours may include structured visits conducted by the school outside of the classroom at one or more barbering and cosmetology establishments.)	117	188
<b>TOTAL HOURS:</b>		648	1152

**History:** Cr. Register, July, 1989, No. 403, eff. 8-1-89; am. Register, July, 1994, No. 463, eff. 8-1-94; am., Register, May, 1999, No. 521, eff. 6-1-99; am. Register, September, 2000, No. 537, eff. 10-1-00; **CR 05-118: am. Register November 2006 No. 611, eff. 12-1-06.**

**BC 5.03 Managers license syllabus.** A syllabus for the managers license is shown below in Figure 5.03:

FIGURE 5.03

	SUBJECTS	THEORY HOURS
I.	Business Management	50
	Retail Management, Advertising and Marketing	
	Time Management	
	Computer Applications	
II.	Communication	50
	Communications	
	Salesmanship	
	Human Relations	
III.	Supervision	50
	Supervision and Personnel	
	Leadership and Motivation	
	Chemical and Tool Safety	
	Sanitation Safety	
<b>TOTAL HOURS:</b>		150

**History:** Cr. Register, July, 1989, No. 403, eff. 8-1-89.

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**BC 5.04 Aestheticians license syllabus.** A syllabus for the aestheticians license is shown below in Figure 5.04:

FIGURE 5.04

	SUBJECTS	THEORY HOURS	PRACTICAL HOURS
I.	Introduction		
	Law and Code, Bookkeeping, Business Management, History, and Ethics	26	
II.	Safety, Sanitation and Sterilization	30	20
III.	Anatomy and Physiology	30	
IV.	Chemistry, Treatments and Process	24	
V.	Treatment-Product and Techniques	32	96
VI.	Electricity, Machines and Equipment	10	35
VII.	Make-up and Color Analysis	12	20
VIII.	Individual Student Needs and Electives (Hours may include structured visits conducted by the school outside of the classroom at one or more barbering and cosmetology or aesthetics establishments.)	65	50
	<b>TOTAL HOURS:</b>	<b>229</b>	<b>221</b>

**History:** Cr. Register, July, 1989, No. 403, eff. 8-1-89; am. Register, September, 2000, No. 537, eff. 10-1-00.

**BC 5.05 Electrologist license syllabus.** A syllabus for the electrologist license is shown below in Figure 5.05:

FIGURE 5.05

	SUBJECTS	THEORY HOURS	PRACTICAL HOURS
I.	Introduction		
	Law and Code, Bookkeeping, Business Management, History and Ethics	30	
II.	Basic Principles of Electricity and Equipment Usage	20	20
III.	Anatomy, Physiology and Microbiology	20	
IV.	Safety, Sanitation and Sterilization	30	20
V.	Modalities of Electrology	20	50

VI.	Electrology Techniques and Variables	20	50
VII.	Clinical Practice:		
	Consultation, Evaluation, Complications, Contraindications, Positioning and Draping, Lighting and Optics, and Epilatic Techniques	40	60
VIII.	Individual Student Needs and Electives (Hours may include structured visits conducted by the school outside of the classroom at one or more electrology establishments.)	30	40
	<b>TOTAL HOURS:</b>	<b>210</b>	<b>240</b>

**History:** Cr. Register, July, 1989, No. 403, eff. 8-1-89; am. Register, September, 2000, No. 537, eff. 10-1-00.

**BC 5.06 Manicurist license syllabus.** A syllabus for the manicurist license is shown below in Figure 5.06:

FIGURE 5.06

	SUBJECTS	THEORY HOURS	PRACTICAL HOURS
I.	Introduction		
	Law and Codes, Bookkeeping, Business Management, History and Ethics	36	
II.	Safety, Sanitation, Sterilization, First Aid and Bacteriology	10	25
III.	Nails and Skin Disorders	24	10
IV.	Anatomy and Physiology	18	8
V.	Manicuring and Pedicuring, including nail enhancement	24	112
VI.	Introduction to Advertising	12	
VII.	Individual Student Needs and Electives (Hours may include structured visits conducted by the school outside of the classroom at one or more barbering and cosmetology or manicuring establishments.)	7	14
	<b>TOTAL HOURS:</b>	<b>131</b>	<b>169</b>

**History:** Cr. Register, July, 1989, No. 403, eff. 8-1-89; am. Register, July, 1994, No. 463, eff. 8-1-94; am. Register, September, 2000, No. 537, eff. 10-1-00; **CR 05-118: am. Register November 2006 No. 611, eff. 12-1-06.**